

*Staff Council Meeting*  
*San Jose State Univ*  
*November 14, 2018*

I. Call To Order

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Carolyn Tucker submitted the following balances:

E-board: \$830.00

News and Networking: \$150.00

Nomination and Elections: \$50.00

Special Events: \$2,767.38

Council: \$2,647.23

Professional Development: \$6,000.00

A motion to approve October's treasurer's report was made by Kimberly Johnson and seconded by Megan Foley Dulock. All members were in favor and none opposed. Treasurer's Report approved.

IV. Chairs Reports Megan Hobbs Barrett

TX Consortium currently working on the creation of an association, no new meetings since our October meeting

Meeting with Dr. Hernandez on 11/20 to discuss what Staff Council has been up to, and upcoming events & programming.

V. Committee Reports

News and Networking Craig Jeffries

November's spotlight on staff winner is Jandy Kell from Medical and Allied Health We will presenting the award immediately following the meeting in the Lee Drain building – room 201, COHS Dean's office.

We only have eight nominations left and more nominations are needed. The online form is located on our webpage under Spotlight on Staff. Please spread the word in your departments.

Nominations and Election Melissa Fadler

- None

Special Events Megan FoleyDulock

- Spooktacular Breakfast went well. Everyone enjoyed the costume judging

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No report.

Parking and Transportation Committee David Cummings/Justin Ball

No report.

Wellness Program Committee Donna Gilbert

No report.

Campus Art Review Committee Kimberly Johnson

No report.

VII. Old Business: Updates, Discussion, or Action

Safety issues on campus Megan Hobbs Barrett

- o After the meeting minutes were sent out to the IT department by Natalie Payne, Megan received a response that some of the bricks were loose in the LSC mall area and they felt it was a safety hazard. Megan sent it on to Steve Shields and the bricks were secured within a few days. If we see something that is hazard, report it to Megan or Steve Shields. Minutes being sent out to our staff does make a difference.

VIII. New Business: Updates, Discussion, or Action

Divisional Updates

- o Emily Snider –Leadership Initiatives- Tree of Hope located in their office LSC 328T. Adopt a child benefitting the Boys & Girls Club. Items due to the office 12/3/18.
- o Kyle Barnard – Athletics – great turn out for faculty/staff football appreciation game. Baseball season is underway and Athletics is looking at doing a faculty/staff appreciation game, as well. February 2019, they are putting together a chili cook off / BBQ event in the common area in front of the Coliseum.

Purchase of a new tablecloth – Carolyn

- o Council present was presented with options to purchase 2 table clothes for use by Staff Council. A motion to approve the purchase of 2 table clothes in the amount of \$361.17 from 4Imprint was made by Jennifer Adams and a second motion by Megan Foley Dulock. Motion to purchase was approved.

Annual Fund Carolyn Tucker

- o SC reps are currently at 45% participation. Please consider contributing to an area you feel passionate about, Friends of Staff Council, a scholarship, or SH Food Pantry. Soft credits are given to married couples on campus so you only have to donate once and you both get credit. Just make sure University

Advancement is aware of it especially if you have two different last names. You can donate to the Friends of Staff Council account [metarebook](#) at using the funds for a service project.

Duo push: Megan Hobbs Barrett

- How is Duo push working? Several members present noted having issues with the Duo app. If there is nothing reported, they do not know if it is not functioning properly. Please call or contact Service Desk, 4950, if you are having issues with the app or receiving push notifications.

IX. Upcoming/Future Events

Next Council Meeting – December 12<sup>th</sup> 1:30pm in LSC 320 (Note Time & Location change)

People & Pets Food Drive – November 28<sup>th</sup> – 10am-2pm @ the LSC mall area

Staff Council Christmas Reception – December 10<sup>th</sup> 10:00am-12:00pm in LSC 320 (Note Time & Location change)